



ChalkPalooza Planning Committee – Members Role Descriptions

Members help bring the ChalkPalooza Chalk & Bubble Festival to life by supporting planning, collaboration, and community engagement. This role is ideal for individuals who care about youth well-being, mental health, creativity, and strong community connections.

Committee members support the event by:

- Participating in collaborative planning and brainstorming
- Sharing ideas for activities, outreach, and engagement
- Helping identify sponsors, partners, and in-kind resources
- Making introductions within personal or professional networks
- Attending Chalkpalooza and supporting the event on the day-of

Time Commitment:

- Periodic planning meetings (virtual or in-person)
- Light outreach based on availability
- Presence at the event

Why Join:

Be part of a joyful, high-impact community event that strengthens mental health, connection, and prevention for families and youth.

Estimated Hours Per Year: 22 hours, including 7 hours at the event, Monthly Zoom meeting 11 hours, work outside the meetings 4 hour.

Skills: Leadership & team coordination, Organization & event logistics, Creative thinking & activity design, Community outreach & relationship-building, Sponsorship & resource development, Communication & promotion, Youth, family, & wellness experience.



ROLE DESCRIPTION

Committee Purpose

The ChalkPalooza Planning Committee supports the design, coordination, and success of ChalkPalooza, The Camel Project's community-centered Chalk & Bubble Festival. Committee members serve as collaborators and ambassadors who help ensure the event is welcoming, well-organized, and reflective of shared values around prevention, emotional wellness, creativity, and community connection.

Key Responsibilities:

Collaboration & Brainstorming

- Participate in planning meetings and idea-sharing discussions
- Offer creative input on activities, layout, outreach, and engagement
- Contribute to problem-solving with a solutions-focused mindset

Sponsor & Resource Support

- Identify potential sponsors, donors, and in-kind contributors
- Share sponsorship materials within personal and professional networks
- Make warm introductions to businesses, organizations, or community leaders
- Help align community resources with event needs

Community Resource Engagement

- Recommend nonprofits, agencies, and local organizations to participate
- Support recruitment of community partners and activity providers
- Help ensure diverse, accessible, and mission-aligned participation

Event-Day Presence

- Attend ChalkPalooza(s) and serve as a visible, supportive leader



The Camel Project

- Assist with setup, flow, and overall event support as needed
- Welcome families, partners, and volunteers
- Help maintain a calm, positive, and inclusive atmosphere

Communication & Reliability

- Attend scheduled meetings when possible
- Communicate availability and follow through on agreed tasks
- Notify the committee early if support or adjustments are needed

Committee Culture & Values

Committee members are expected to model respect, professionalism, inclusivity, and trauma-informed, people-first thinking. Members contribute based on their strengths and availability while working collaboratively toward shared goals.